

# NOTICE OF THE EXTRAORDINARY GENERAL MEETING

Notice is hereby given that an Extraordinary General Meeting (EGM) of the members of Adamjee Insurance Company Limited (the "Company") will be held on Saturday, November 30, 2019 at 11:00 a.m. at AVARI HOTEL, Shahrah-e-Quaid-e-Azam, Lahore to transact the following special business:

1. To consider and if deemed fit, pass a resolution as Special Resolution, as proposed in the Statement of Material Facts, pursuant to the provisions of Section 199 of the Companies Act, 2017 to approve and authorize additional long-term equity investments by way of subscription of right shares of Hyundai Nishat Motor (Pvt) Limited an associated company;
2. To consider and if deemed fit, pass a resolution as Special Resolution, as proposed in the Statement of Material Facts, pursuant to the provisions of Section 199 of the Companies Act, 2017 to approve and authorize provision of sponsors support to Hyundai Nishat Motor (Pvt) Limited, an associated company by way of additional guarantee / continuing Standby Letter(s) of Credit (SBLC) from Company's banks.

A Statement of Material Facts as required under Section 134(3) of the Companies Act 2017 concerning the aforesaid special business is annexed to the notice of meeting circulated to the members of the Company.

By Order of the Board

Lahore, November 08, 2019

**Tameez Ul Haque**  
Company Secretary

## Notes:

1. A member entitled to attend and vote at this meeting may appoint any other member as his/her proxy to attend and vote. The Instrument appointing a proxy and the power of attorney or other authority under which it is signed or a notarial attested copy of the power of attorney must be deposited at the registered office of the Company at least 48 hours before the time of the meeting. A proxy must be a member of the Company. A Company or a Corporation being a member of the Company may appoint a representative through a resolution of board of directors for attending and voting at the meeting.
2. Members, who have deposited their shares into Central Depository Company of Pakistan Limited, are being advised to bring their original National Identity Cards along with CDC Participant ID and account number at the meeting venue.
3. Members who have deposited their shares into Central Depository Company of Pakistan Limited ("CDC") will further have to follow the under mentioned guidelines as laid down by the Securities and Exchange Commission of Pakistan.

### A. For Attending the Meeting

- a. In case of individuals, the account holder and/or sub-account holder whose registration details are uploaded as per the CDC Regulations, shall authenticate his/her identity by showing his/her original CNIC or, original Passport at the time of attending the Meeting.
- b. In case of corporate entities, the Board's resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.

### B. For Appointing Proxies

- a. In case of individuals, the account holder and/or sub-account holder whose registration details are uploaded as per the CDC Regulations, shall submit the proxy form as per above requirements.
- b. The proxy form shall be witnessed by two persons, whose names, addresses and CNIC numbers shall be mentioned on the form.
- c. Attested copies of the CNIC or the passport of beneficial owners and the proxy shall be furnished with the proxy form.
- d. The proxy shall produce his/her original CNIC or original passport at the time of the Meeting.
- e. In case of corporate entities, the Board's resolution/power of attorney with specimen signature shall be furnished (unless it has been provided earlier) along with proxy form to the Company.

4. Members are requested to timely notify any change in their addresses.
5. Pursuant to the provisions of the Companies Act, 2017, the shareholders residing in a city and holding at least 10% of the total paid up share capital may demand the Company to provide the facility of video-link for participating in the meeting. The demand for video-link facility shall be received by the Share Registrar at the address given herein below at least seven (7) days prior to the date of the meeting on the Standard Form which can be downloaded from Company's website: [www.adamjeeinsurance.com](http://www.adamjeeinsurance.com)

### 6. Address of Independent Share Registrar of the Company:

CDC Share Registrar Services Ltd.  
CDC House, 99-B, S.M.C.H.S.  
Main Shahrah-e-Faisal, Karachi.

### 7. Book Closure:

The Register of Members of the Company will remain closed from November 24, 2019 to November 30, 2019 (both days inclusive). Transfers received in order at the office of the Company's Independent Share Registrar, Karachi by the close of business (7:00 PM) on November 22, 2019 will be considered in time to be eligible for the purpose of attending, speaking and voting at the Extraordinary General Meeting.



**Adamjee Insurance Company Limited**  
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